

CIO COUNCIL MEETING MINUTES  
FEBRUARY 26, 2003  
ALBERT COATES GOVERNMENT COMPLEX

Attendees: Joe Lithgo (ITS), Bob Bellamy (DPI), Mary Sue Brown (ESC), Wendy Kuhn (ITS), EDWalker (DOT), Gary Zeller (NCDOA), Bill Golden (DST), Ben McLawhorn (OSC), Bruce Garner (SOS), John Davis (OSBM), Lee Mandell (NCLM), Rebecca Troutman (NCACC), Arlon Kemple (DCR), Mark Griffith (ITS), Keith Stouder (ITS), Mike Fenton (ITS), Steve Stoneman (ITS), Ann Garrett (ITS), Dave Rossi (ITS), Cliff Layman (AOC), Paul Thurston (DOCOM), Don Allen (DHHS), Clyde Poole (DHHS), Ilse Fogl (ITS), Randy Barnes (DOR), Elaine Glass (DPI), Julie Batchelor (DOT), Marilyn Hucks (OSP), Cynthia Beck (ITS), Julia Nipper (ITS), Steven Hulsey (DOT)

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Chairman Locklear called the meeting to order at 10:05 AM.

MINUTES: The minutes of the January meeting were approved without correction.

ANNOUNCEMENTS: Chairman Locklear announced that EDWalker of DOT is retiring 3/31/2003. There is a reception planned for him on 3/26 from 2-4 PM at the DOT Equipment Conference Room. CIOC members were invited to attend and asked to RSVP by 3/7/2003. Chairman Locklear asked for volunteers to take minutes for the remaining meetings until 6/30.

STATE CIO COMMENTS: George Bakolia spoke of the escalating security threats and reiterated that the move from IPX traffic on the state network is still planned for 3/31/2003. ITS is working with the agencies to ensure we can make this deadline.

**\*\*Bakolia reminded CIOs that the Security Liaison training is 3/25 at 1:30. The session is open only to the agency liaisons and the CIOs. There is a URL for Homeland Security with a proposed methodology for assessing security readiness. The approach is similar to the Y2K approach. SB 1471 is driving several initiatives such as securing the Portal, authentication etc. ITS is also working with NASCIO regarding a national or regional approach to security.**

**\*\*IRMC/IPPC wants a gap analysis between our security standards vs. those in the private sector. This looks like a 3-4 week effort to compare NC to others on their standards and policies. This work is starting immediately. After this study the group will develop a template to do more in depth assessment of readiness.**

**\*\*The Asset Management project has added Keith Stouder (a new architect with ITS/ETS). Fenton gave the CIOs a handout of the proposed minimum elements to be collected. Mike Fenton asked for feedback by 3/7 on whether we think these are the correct elements and our agency's ability to collect these in a short time frame. Also send feedback on the proposed dollar threshold for assets to be included on the inventory. The Tangram Software meeting has to be reset.**

Bakolia indicated he would ask for clarification of what we are trying to collect on this asset inventory and what information will satisfy the legislature in this regard. The inventory will be due in 30-45 days and will represent a snapshot only for now.

**\*\*Bakolia asked if any one had tried to buy PC's from Rowan Vocational Opportunities (RVO). He indicated if anyone wants to buy a small number of these units they should go ahead. RVO is not on state contract but there is no problem with burying a small number. Patti Bowers will send out contact information for purchases.**

IRMC UPDATE: Woody Yates went over the agenda for the March 4<sup>th</sup> IRMC meeting. Yates was asked if the CIOC minutes could be posted on the IRMC website. Yates agreed. Bob Bellamy mentioned that on April 8<sup>th</sup> demos from schools around the state would be mounted at the legislative building all day. He invited everyone to come and take a look.

PROJECT MANAGEMENT POSITION CLASSIFICATIONS: Randy Barnes would like a workgroup to develop the appropriate classifications needed for a PMO office at the agencies. AOC, DOT, DPI, ESC, ITS, and DOR volunteered for the workgroup. Barnes will chair and arrange the meeting.

ITEMS 6 AND 7: These items were discussed during the State CIO's report in item 3.

ITS BUDGET FY2003-2004: Dave Rossi presented new rates for the DASD open storage. These rates were approved. Rossi also presented interim rates for the Secure Small Office for BellSouth and Sprint. Time Warner contract and rates are already in place. These rates will stand until an RFP is accomplished. These rates were approved. The third rate was for Secure Telecommuting for Time Warner, BellSouth, and Sprint. These rates were also approved. Each CIO received a handout with the details of these rates. Rossi presented the ITS budget proposal with the rate reductions and increases highlighted. Rossi had previously sent each agency a letter with an impact statement of the new rates. The group thanked Rossi and ITS for this letter.

ITS SERVICES DESCRIPTION: Wendy Kuhn and Joe Lithgo went over the business language description of the ITS service offerings and solicited comments and feedback. They asked that the CIOs review and suggest any services that may be needed but are not now available. Feedback was requested within a month. Wendy Kuhn is the contact person for all services. The plans are to put the service descriptions on the ITS web site. It was felt that as a next step it would be helpful to drill down under this general description with the details (a web link) about the specific services and their costs/rates.

OTHER BUSINESS; There was no other business

ADJOURN: The meeting was adjourned at 11:30 AM.

NEXT MEETING: March 26, 2003 at 10:00 AM. Albert Coates